

Creating a Professional Development Program Planning Sheet



Virginia Tech Spring 2021 Advising Academy Outline

Learning Outcomes:

1. Apply student development theory.
2. Understand the influence of diverse identities on the advising relationship and content of student advising.
3. Implement use of technology to enhance advising communication and strategies.
4. Establish a network of advisors.
5. Integrate advising experience with professional development to inform future goals and continuous professional development.

Week 1	Meeting 1: Orientation and Introductions
Zoom Meeting	Tuesday, January 12, 2021, 9:00-10:00 AM
Weeks 2 - 4 Jan. 17-Feb. 6	<p>Advising Matters:</p> <ul style="list-style-type: none"> • Read <u>Advising as Teaching</u>, Read <u>Chapter 2</u>, Advising Strategic Mission prior to February 9 meeting • Review <u>CLE and Pathways</u> Guides prior to February 9 meeting
Week 5	Meeting 2: Advising Matters
Zoom Meeting	Tuesday, February 9, 2021, 2:00-4:00 PM
Weeks 6-7 Feb. 14-Feb. 27	<p>Advising Technology:</p> <ul style="list-style-type: none"> • <u>Read the Welcome</u> & then <u>Review Part I: An overview of technology/advising tech. at VT. Short essay due by 10am on Friday, March 5</u> • Advising Technology <u>Part 2</u> and <u>Part 3</u> will be open if participants want to work ahead <p><u>Elective Topic #1:</u></p> <ul style="list-style-type: none"> • <u>1-2 page guided reflection paper</u>, due Sunday, February 28
Week 8	Meeting 3: Advising Technologies
Zoom Meeting	Friday, March 5, 2021, 10:00 AM- 12:00 PM

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<p>Weeks 9-10 Mar. 7- Mar. 20</p>	<p>Advising Technology:</p> <ul style="list-style-type: none"> • <u>Part 2</u>: Exploring how this generation of college students uses technology & embracing change. Two discussion board (1. <u>Gen-Z</u> and 2. <u>Embracing Change</u>) posts due by Sunday, March 14 • Two discussion board replies due Sunday, March 21 <p>Diversity and Inclusion:</p> <ul style="list-style-type: none"> • <u>Review Inclusive Vocabulary List</u> prior to March 24 meeting. <p><u>Elective Topic #2:</u></p> <ul style="list-style-type: none"> • <u>1-2 page guided reflection paper</u>, due Sunday, March 21
<p>Week 11 Zoom Meeting</p>	<p>Meeting 4: Diversity and Inclusion</p> <p>Wednesday, March 24, 2021, 1:00-3:00 PM</p>
<p>Weeks 12-13 Mar. 28-Apr. 10</p>	<p>Advising Technology:</p> <ul style="list-style-type: none"> • <u>Part 3</u>: Exploring other ways technology may enhance your job as an academic advisor. <u>Short video reflection</u> due Sunday, April 4 <p>Advising Matters:</p> <ul style="list-style-type: none"> • <u>Advising Philosophy</u> due Sunday, April 4 <p>Diversity and Inclusion:</p> <ul style="list-style-type: none"> • <u>Discussion board post</u> by Sunday, April 4 • Discussion board reply to 2 colleagues by Sunday, April 11
<p>Week 14 Zoom Meeting</p>	<p>Meeting 5: Final project presentation</p> <p>Wednesday, April 14, 2021, 1:00-4:00 PM</p>

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Assignment	Points	Due Date
Advising Philosophy	15	Sunday, April 4
Advising Technology Short Essay	5	Friday, March 5
Advising Technology Discussion Board - Gen-Z	5	Sunday, March 14
Advising Technology Discussion Board - Embracing Change	5	Sunday, March 14
Advising Technology Discussion Board Reply - Gen-Z (1)	2.5	Sunday, March 21
Advising Technology Discussion Board Reply - Embracing Change (1)	2.5	Sunday, March 21
Advising Technology Short Video Reflection	10	Sunday, April 4
Elective Topic #1 Reflection Paper	10	Sunday, February 28
Elective Topic #2 Reflection Paper	10	Sunday, March 21
Diversity and Inclusion Discussion Board	5	Sunday, April 4
Diversity and Inclusion Discussion Board two replies	5	Sunday, April 11
Final Project and Presentation	25	Wednesday, April 14
Total Points	100	

In order to receive a certificate of completion, participants must receive a final grade of 85 or above.